

NO.MADC.50/GAD/2018/
GENERAL ADMINISTRATION DEPARTMENT.
MARA AUTONOMOUS DISTRICT COUNCIL

Dated Siaha, the 13rd Aug, 2019

To

18 PO MADE Siaha

Subject : India Independence Dai ei-73rd na ahmâ awpa liata nata 'AT HOME' lia châta apatoh-patia awpa.

Papuh,

Atakô India Independence Day ei-73rd na a hmâ awpa liata a patoh-patia nawpa reipahmaoh na HOD Meeting Dt.30.7.2019 CEM Conference Hall liata bie pathlupa hawhta, tovyuh rairuahpazy hlao nama patlohsa chyu awpata ahawpa nama châ. Meeting Minute rai khai hapa a châ taraw pata atahmâ ei cha vaw paphao chanei (Remaind) heih.

Enclo : As above.

Sd/-P.Sama,
Executive Secretary
Mara Autonomous District Council
Siaha.

Memo NO.MADC.50/GAD/2018/

Siaha, the 13rd Aug, 2019

Copy to :-

- 1) PS/PA to Executive Office Holders MADC for information.
- 2) The I&P.O, MADC for information & necessary action.
- 3) Guard File.

A/TO
website liata naw
upload mah j.
[Signature]
13/8/2019

[Signature]
Executive Secretary 13/8/19
Mara Autonomous District Council
Siaha.

①

**HEAD OF DEPARTMENT MEETING MINUTE,
UNDER MARA AUTONOMOUS DISTRICT COUNCIL**

Place : CEM Conference Hall
A daihti : 30.7.2019 at 11:00 AM
Chairman : Puhpa P.Sama, Executive Secretary
Minute Secretary : Puhpa H.Beikuchho, Under Secy (GAD) MADC
Member present : 18 (eighteen) list appended

Chairman ta member zy chô liata alynabie reih ta, Committee awna chhâpa Independence Day a hmâ nawpa nata At home a patch-patia nawpa chô châh vâta Committee awpa a châ a tah.

Atakô 2019 Independence Day Chief Guest châta Puhpa, Dr. K.Beichhua, MOS (SW&AH&Vety etc) a châ tahpa member zy a chho ei. HOD Meeting n alia maih ta, I&PO ta minute roh lymâ awpata pathlupa a cha. Meeting he Khazohpa lâ pavâosana thlahchhâ awpata Puhpa, BM.Khaimichho, Dy.Secy DPAR&P hrua ta, thlah a chhâ khai tawhta bie pachiaapa a cha.

Bie pathlupazy:

- 1) At Home - CEM Bungalow liata hmâ awpata.
- 2) Pandal/Tent - PWD Deptt raopa a cha.
- 3) Seat Arrangement - Environment&Forest Deptt raopa a cha.
- 4) Decoration - Leader : Puhpa, K.Vahrua, AE, PWD
 - 1) Pihnô, CTS.Hlychho
 - 2) Pihnô, Clinis Vapawdi
 - 3) Pihnô, P.Nancy
 - 4) Pihnô, Beipawngia Khaila zy raopa ama cha.
- 5) Receptionist - I&PO ta rao aw ta, a chhihtha aw ei.
6. Vehicle Parking arrangement - RT Deptt raopa ama cha.
7. National Flag -
 - 1) LAD ta Flag poh nata a taw nâwpa ramawh ama pachâ aw.
 - 2) EOH nata MDC zy ama residence lia ama tawh pâ aw.
 - 3). Officers zy Residence liata ama Peon zy ta ama tawh aw, LAD liata Flag poh nata a tôh ama pado aw.
8. Refreshment - GAD ku lia sopa a cha.
9. Invitation - GAD ku lia sopa a cha.
10. Banner - GAD ku lia sopa a cha.
11. Sanitation - LAD ku lia sopa a cha.

12. Vehicle for transportation - LAD ta a provide aw.
13. Achievement write up - P&DO ku lia sopa a cha.
14. Cleanliness Drive - LAD ta Town chhoh VC liata vaih chhoh pathai chyu awpata a pahnosa aw.
- ✓ 15. Painting at Dist Playground - I&PO ku lia sopa a cha.
(Wall Painting)
16. Attendance - Independence Day Playground liata nata At Home liata Officer zydua attend khai awpata pathlupa a cha.
17. Officer Meeting - Officer Meeting liata Ti do awpa nata Plastic Bottle or Dispo Cup hmâh khaolei awpata pathlupa a cha.
18. Independence Day Preview Meeting - Preview Meeting liata a hlao awpata Puhpa, BM.Khaimeichho, Dy. Secretary, DPAR&P raopa a cha.
19. Review Meeting - Independence Day nata At Home hmâna Review Meeting hnei awpa tahpa pathlupa a cha.

Meeting daihti chhâna thlah chhâna Puhpa, N.Pachhunga, Sr. RO ta hnei ta, Meeting pachhâsapa a cha.

Sd/- P.Sama
Chairman
&
Executive Secretary
Mara Autonomous District Council
Siaha


Sd/- H.Beikuchho
Minute Secretary
&
Under Secretary (GAD)
Mara Autonomous District Council
Siaha

Memo. No MADC.88/GAD/2019

Dated Siaha the 30th July, 2019

Copy to:

1. All Head of Department under MADC for information & nessary action.
2. Guard File.


Minute Secretary

&
Under Secretary (GAD)
Mara Autonomous District Council
Siaha.