

**NO. MADC. A. 11012/BSE/2023-2024.**  
**BOARD OF SCHOOL EDUCATION**  
**MARA AUTONOMOUS DISTRICT COUNCIL**  
**SIAHA.**

**Dated Siaha, the 19<sup>th</sup> November, 2024.**

Mara Autonomous District Council, Executive Committee paryhsana hawhta nata Continuous & Comprehensive Evaluation Guidelines (2019) ta â hnawpa hawhta, Mara Autonomous District Council ry liata Elementary School zydua liata Transfer Certificate zy, Testimonial Certificate zy nata Character Certificate zy cha, zawpi pahnothai via n'awpa ta âlyupa ta hmâh awpa notification Vide No. MADC. 11012/BSE/2023-24, dated Siaha, the 3<sup>rd</sup> July, 2024 liata papuapa kha a chyhta pananopa châ ta, pamosana châta taopa Proforma tao thiehpa he order hropa y hlâ via cha hmâh bâ awpa ta pahnosapa nama châ.

Enclosed as above.

**Sd/- S. Lalremthanga**

Dy. Chief Executive Member i/c (P/S)  
Mara Autonomous District Council,  
Siaha.

**Memo NO. MADC. A. 11012/BSE/2023-2024 : Dated Siaha, the 19<sup>th</sup> November, 2024.**

Copy to :-

1. P.S to Chief Executive Member, Mara Autonomous District Council for information.
2. P.S to Chairman, Mara Autonomous District Council for information.
3. All PA(S) to Elected Office Holder, Mara Autonomous District Council for information.
4. All Headmasters & Principals, Elementary School under Mara Autonomous District Council for information & necessary action.
5. The President, Board of School Education/Senior Education Officer P/S, Mara Autonomous District Council for information,
6. The Senior Education Officer M/S Mara Autonomous District Council for information.
7. The Executive Secretary, Mara Autonomous District Council for information.
8. The District Education Officer, Mara Autonomous District Council for information.
9. All Heads of Department under Mara Autonomous District Council for information.
10. The District Project Co-ordinator, Samagra, Siaha District, Siaha for information.
11. The Information & Publicity Officer, Mara Autonomous District Council for information and widely publicity.
12. Guard file.

  
**(B.M. KHAIMEICHHO)**

Secretary  
Board of School Education,  
Mara Autonomous District Council,  
Siaha.

SCHOOL MOH  
MOTTO :

*School Logo*

**CHARACTER CERTIFICATE**

No.....

Date.....

This is to certify that \_\_\_\_\_  
Son/Daughter, Mr/Mrs. \_\_\_\_\_  
Residence of \_\_\_\_\_, Siaha District, Mizoram  
Is bonafide student of our school, who had been studying from the year \_\_\_\_\_  
to \_\_\_\_\_

He/She is reliable, sincere, hardworking and bears a good moral character.  
I wish him/her success in every step in his/her life.

Dated \_\_\_\_\_

**Seal of the Institution**

**Signature of Head of Institution  
(with name in Capital letters)**

SCHOOL MOH  
MOTTO :

*School Logo*

**TRANSFER CERTIFICATE**

No.....

Date.....

This is to certify that \_\_\_\_\_  
Son/Daughter of \_\_\_\_\_ an inhabitant  
of \_\_\_\_\_ in \_\_\_\_\_  
District was a student of this School reading in Class \_\_\_\_\_  
( \_\_\_\_\_ ) in \_\_\_\_\_  
He/She left the School on \_\_\_\_\_

He/She appeared at the Annual Promotion/Final Examination  
In \_\_\_\_\_ and had/had not passed in the Examination for promotion to  
Class \_\_\_\_\_ ( \_\_\_\_\_ ) and was placed in the \_\_\_\_\_ Division.

His/Her date of birth according to the Admission Register  
was \_\_\_\_\_

His/Her character and conduct were \_\_\_\_\_

Reasons for leaving the School :-

1. Unavailable change of residence.
2. Completion of the School Course.
3. Ill Health.
4. Minor reasons.

**Seal of the Institution**

**Signature of Head of Institution  
(with name in Capital letters)**

SCHOOL MOH

MOTTO :

*School Logo*

**TESTIMONIAL CERTIFICATE**

No.....

Date.....

This is to certify that \_\_\_\_\_  
Son/Daughter of \_\_\_\_\_ residence of \_\_\_\_\_  
\_\_\_\_\_ appeared Promotion/Final Examination  
in \_\_\_\_\_ as regular/Candidate  
of \_\_\_\_\_ Middle School/Primary School  
under Roll No \_\_\_\_\_

He/She was declared to have passed the Examination and was placed  
in the \_\_\_\_\_ Division.

His/Her date of birth as recorded in the School Register is  
\_\_\_\_\_

**Seal of the Institution**

**Signature of Head of Institution  
(with name in Capital letters)**

**Certificate nata Progress Report Card taona dâh :-**

**A. Certificate tao n'awpa dâh :-**

- (i) Heading: School moh.
- (ii) School Motto.
- (iii) School Logo.
- (iv) Certificate moh.
- (v) Form chao chhâna chavei (left side) lâ liata Official Seal (round seal).
- (vi) Form chao chhâna chachah (right side) lâ liata Head Institution name & signature with seal.

**B. Progress Report Card tao n'awpa dâh :-**

- (i) Heading : School moh.
- (ii) School Logo.
- (iii) Name of Progress Report Card.
- (iv) Academic Session Year.
- (v) Bio-data of student.
- (vi) Activities of 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Examination Result.
- (vii) Head of Institution signature with seal.

  
(B.M. KHAIMEICHHO)

Secretary,  
Board of School Education,  
Mara Autonomous District Council,  
Siaha.